Notice of Meeting

Meeting: Board
Date: Monday, 14 July 2025
Time: 9.30am
Venue: Board Room, Soha's office

Members:

David Baddeley	Tim Sadler	Martyn Thorne
Penny Finburg	Peter Sloman (Chair)	
Rebecca Harwood Lincoln	Andy Tollett	

Papers also sent to:

Matt Archer, Director of Housing and Communities
Nasreen Hussain, Director of Finance and Resources
Beau Rickerby, Managing Director of Soha Response
Kate Wareing, Chief Executive
Jo Worth, Complaints Manager
Marisa Elliott, Governance and Regulation Manager / Company Secretary

Observers:

Hayley Smith, Soha Board Member
Ann-Marie O'Sullivan, Resident Portfolio Holder
Neelam Rutti, Resident Portfolio Holder

Apologies:

You may give your apologies by telephoning 01235 515900 or emailing melliott@soha.co.uk

Agenda Items

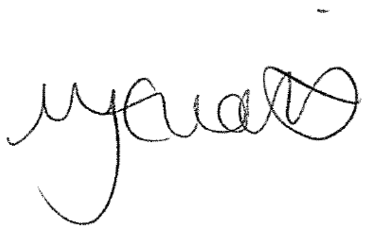
Items warranting utmost attention are marked * on the agenda.

Reports

All Board and Committee reports have a title page which summarises the key points of the report.

Date notice dispatched:

Monday, 7 July 2025



Marisa Elliott
Company Secretary

Registered Office: 99 Station Road, Didcot OX11 7NN
Registered Number: 30652R

Agenda

1. **Apologies for Absence** ***9.30am***

2. **Declarations of Interest**

   To consider any interests that may arise during the meeting.

3. **Approval of Minutes** ***9.35am***

   To consider the minutes of the Board Meeting held on 16 June 2025 and authorise the Chair to sign them as a correct record.

4. **Matters Arising Tracker**

   To note and consider the actions on the tracker

5. **Soha Response Workstream Progress and Performance Update inc Dashboard** ***9.45am***

   a) Health & Safety Report

   b) Risk Register

   To consider a report from the Managing Director of Soha Response

   [Confidential report for discussion]

6. **Financial Performance Update** ***10.30am***

   To consider a report from the Head of Finance and Treasury. Please note that this will be a draft report. It is anticipated that the finalised version will be available for 24 July as part of the Performance Report to the Soha Board. A copy will then be circulated to Soha Response Board members.

   [Confidential report for discussion]

7. **Complaints Performance** ***10.45am***

   To consider a report from the Complaints Manager

   [Non-confidential report for discussion]

Other Business

8. **Any Other Business** ***11.00am***

   To consider, at the Chair's discretion, any other business not covered as part of the agenda

9. Date of Next Meeting

a) The date of the AGM for Soha Response will be **Thursday, 24 July 2025** at **5.30pm** in the **Board Room** at Soha's office. Shareholders will be asked to approve the AGM minutes from the meeting on 24 October 2024 and the Financial Statements for the year ending 31 March 2025 (nil balance). We will ensure the AGM is quorate but we are suggesting that all Board members do not need attend unless they wish to do so.

b) The Board meeting will be **Monday, 15 September 2025** at **9.30am** in the **Board Room** at Soha's office.