



Name of Housing Association _____
Policy number (if known) _____
Your full name _____
Correspondence address _____

Postcode: _____
Telephone number _____ Mobile _____
Email Address _____
Occupation _____
Are you the (tick as appropriate) Leaseholder ☐ Shared Owner ☐ Owner ☐ Factored ☐
Address of property where damage occurred _____

Postcode: _____
Type of property (e.g. house, flat) _____ Age of Property _____
How long have you owned the property _____ Yrs _____ months
Date damage occurred _____
What happened to cause the damage _____

Details of damage including estimated repair cost _____

We require two written estimates. If you are not attaching two estimates, please explain why

Name and address of person responsible for damage (if applicable) _____

Postcode _____
Crime Reference Number _____
(This is a policy requirement for all vandalism / malicious damage / theft related claims)
Was the property occupied at the time of the loss? YES / NO
If no, state the last date on which the property was occupied _____
Have you made any other claims in the past 3 years? YES / NO
If so, please provide details (continue overleaf if required) _____

I/We declare that all the answers provided are true and correct to the best of my/our knowledge.

Signed _____ Date _____

PLEASE RETURN TO: Arthur J. Gallagher, 27-30 Railway Street, Chelmsford CM1 1QS